



ERC Proposal Structure and Evaluation Process

ERC Proposal Structure

*This is only a summary containing limited information. Please go over the [official documents](#).

Section	Pages
<u>Administrative Forms</u> (Part A)	
<p style="text-align: center;">Online Administrative Forms – Edit Forms</p> <p>Include all general information about the researcher and the project: abstract, review panel and key words, names, duration, ethical questionnaire, etc.</p>	Online Forms
<p>Online Table of Content: Section 3. Budget</p> <p>Included in the online Administrative Forms (Part A) and consist of –</p> <ol style="list-style-type: none"> 1) budget table - in consultancy with the EU Desk team. 2) Description of existing resources and justification of requested resources, max. 8,000 characters including spaces. 	2 pages
<u>Part B1</u>	
<p style="text-align: center;">Cover Page</p> <p>Includes 2,000 characters' abstract.</p>	1 page
<p style="text-align: center;">Section a. Extended Synopsis</p> <p>Optional structure: State of the Art and Objectives, Methodology, Work Schedule, Feasibility, Impact (the breakthrough), Risk management.</p>	5 pages (not including references)
References	Not included in the page limit
<p style="text-align: center;">Section b. Curriculum vitae and Track Record</p> <p>We suggest that you follow the template and complete all sections, although you may modify the template if necessary.</p> <p>Includes CV, Research achievements, Peer recognition and additional information: Representative publications (approx. 5 for Starting and 10 for Consolidators and Advanced as main author), Research monographs and any translations thereof, Granted patents, Invited presentations to peer-reviewed, internationally established conferences, Research expeditions led by the Principal Investigator, Organization of international conferences, Prizes/ Awards/ Academy memberships, Major contributions to the early careers of excellent researchers, Examples of leadership in industrial innovation or design.</p>	up to 4 pages
<u>Part B2</u>	
<p style="text-align: center;">Full Proposal</p> <p>Section a. State-of-the-art and objectives; Section b. Methodology.</p> <p>Suggested structure: Progress beyond the state of the art; The objectives of the project; Challenges; Impact; Risk Management; Team Structure; Five-year Work Plan</p>	14 pages



Funding ID: Ongoing grants + Applications table: must specify any current research grants and their subject, and any on-going application for work related to the proposal.	Not included in the page limit
References	Not included in the page limit
Annexes (No page Limit)	
Letter of Commitment from the Host Institution EU Desk team will prepare and upload the HI Support Letter to the EU Funding & Tenders Portal.	Standard letter template
PhD Certificate Only for Starting and Consolidators.	A scan of the original and a translation if needed
Ethic Self-Assessment In case you have any ethical issues marked in the online A Forms, you need to upload Self-Assessment document, which describes how you plan to respond to these issues. You can also upload any ethical authorizations you already have - in consultancy with our research ethical coordinator.	
Eligibility extension documents Birth certificates, confirmation of paternity leave, approval of illness, etc.	A scan of the original and a translation if needed

ERC Evaluation Process

1. Eligibility Check:

Eligibility evaluation of the Principal Investigator and a technical review of the proposal.

2. Stage 1 of the Evaluation

(4-5 months after submission)

Panel members will review **Only Part B1** at this stage. Not all of the panel members will read it fully, usually one or two panel members are assigned to each proposal.

At this stage, the reviewers may not be exactly from your specific field of research.

Based on the outcome of the evaluation at **Stage 1**, proposals are chosen to pass on to **Stage 2**.

You will receive information regarding the evaluation results by e-mail.

PIs whose proposals passed to **Stage 2** will be invited for an interview in Brussels, approx. 3 months after being informed about the results of the evaluation at stage 1.

3. Stage 2 of the Evaluation

(6-7 months after submission)

At this stage, Panel Members and external reviewers will evaluate the full proposal (Part B1 and Part B2). The external reviewers should be a specialist in your field of research.

The evaluation final results at **Stage 2** will be announced 7 months after the call deadline. If funded, the project should start 1-6 months after approval (depends on required ethical clarifications), and in some cases this can be extended to up to a year after approval.

For more information, please see the [ERC Evaluation Procedure and Criteria](#).